

~~CONFIDENTIAL~~

UNITED STATES GOVERNMENT

memorandum

DATE: 5 February 1993

REPLY TO  
ATTN OF: P052

P0521, 963-1911s

63/86-36

SUBJECT: USSID 18: Dissemination of U.S. Government Organizations and  
Officials (U) - INFORMATION MEMORANDUM

TO: DISTRIBUTION

1. (FOUO) Recent inquiries on the procedures for determining whether a U.S. Government organization or official's identity may be disseminated in a report indicate some misunderstanding of the guidance governing these procedures. The following paragraphs summarize and explain this guidance.

2. (S) The titles of all organizations in the Legislative, Judicial and Executive Branches; the Independent Establishments and Government Corporations; and the Boards, Commissions and Committees as listed in the current version of the "U.S. Government Manual" may be disseminated by any means without prior approval. In addition, the titles of the Smithsonian Institution and its subordinate organizations may be disseminated without prior approval. All other quasi-official agencies are considered to be U.S. persons and may not be disseminated without prior approval.

3. (S) Senior officials of the organizations listed in the "U.S. Government Manual" under either the Executive Branch or the Independent Establishments and Government Corporations may be identified by official title without prior approval when the official title is necessary to understand or assess foreign intelligence. Use of these titles must be accounted for in the quarterly reports to P0524 on USSID 18 compliance.

4. (S) The identities of officials of all other branches of the U.S. Government (i.e., Legislative and Judicial Branches; Boards, Commissions and Committees; and quasi-official agencies) and officials not listed under the Executive Branch and the Independent Establishments and Government Corporations in the "U.S. Government Manual" may not be disseminated, either by name or by title, without prior approval. Instead, a generic term (e.g., U.S. judge, member of Congress, State Department official, etc.) must be used.

5. (U) The preferred reference for determining the status of a particular government organization or official is the "U.S. Government Manual." Other official listings, such as the

Classified By NSA/CSSM 123-2

Declassify On: Originating Agency's Determination Required

OPTIONAL FORM NO. 10  
(REV. 1-80)  
GSA FPMR (41 CFR) 101-11.6  
5010-114

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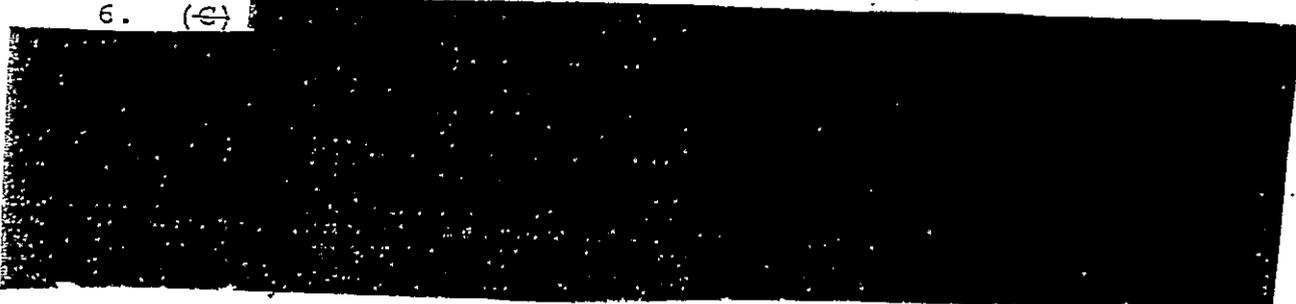
U.S.G.P.O.: 1988 - 201-700-80278  
(COMPUTER FACSIMILE)

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"Federal Executive Directory," may be used, however, if the "U.S. Government Manual" is not available. These documents are usually published on an annual basis and may not always have the latest changes. For example, there are nine Special Assistants to the Secretary of State who are considered senior officials of the State Department, but the latest version of the U.S. Government Manual does not list all of these. The titles of all nine of these officials may be disseminated without prior approval. Should a question arise about an official who is not listed in the "U.S. Government Manual," P0521 (POC - [redacted] 963-1911s) will attempt to get clarification on the status of that official.

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6. (e) [redacted]



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7. (FOUO) This memorandum supersedes [redacted] dated 14 June 1991, subj: USSID 18 Guidance - Dissemination of U.S. Government Organizations and Officials, which should now be destroyed.

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Chief, P052

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DISTRIBUTION: (Continued)

